




CIN No.: L45400MH2012PLC234941

**DETAILS OF FAMILIARIZATION PROGRAMMES
IMPARTED TO INDEPENDENT DIRECTORS**

**[Under Regulation 25(7) of the Securities and Exchange Board of India
(Listing Obligations and Disclosure Requirements) Regulations,
2015 (“SEBI LODR”)]**

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OBJECTIVE

The objective of **ATAL REALTECH LIMITED** (“Company”) on Corporate Governance is to create and adhere to a corporate culture of transparency, accountability, integrity and openness. The Company believes in the conduct of the affairs of its constituents in a fair and transparent manner by adopting highest standards of professionalism, honesty, integrity and ethical behaviour. Regulation 25(7) of the Securities Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, requires every listed company to familiarise its Independent Directors with the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company, etc., through various programmes.

The Company published the details of such familiarization programmes imparted to its Independent Directors along with the details thereof, on the website of the Company.

SCOPE

The familiarisation programme is structured to assist the Independent Directors to understand the nature of industry in which the company operates and business model of the company, so as enable them in effective discharge of their duties.

THE FAMILIARISATION PROCESS

1. ORIENTATION PROGRAMME ON INDUCTION OF NEW INDEPENDENT DIRECTORS:

1. The Company shall through its Executive Directors / Senior Managerial Personnel conduct programs / presentations periodically to familiarize the Independent Directors with the strategy, operations and functions of the Company;
2. Such programs / presentations will provide an opportunity to the Independent Directors to interact with the senior leadership team of the Company and help them to understand the Company’s strategy, business model, operations, service and product offerings, markets, organization structure, finance, human resources, technology, quality, facilities and risk management and such other areas as may arise from time to time;
3. The programs / presentations shall also familiarize the Independent Directors with their roles, rights and responsibilities;
4. The Company may circulate news and articles related to the industry on a regular basis and may provide specific regulatory updates from time to time; and
5. The Company may conduct an introductory familiarization program / presentation, when a new Independent Director comes on the Board of the Company. At the time of appointment, the Independent Directors are informed about their role and responsibilities and are given an overview of business, operations and business model of the Company.

Immediately after appointment Independent Director are also provided with copies of the following Documents:

- A. Annual Reports of the Company of the last three years;
- B. Criteria of Independence applicable on Independent Directors as per the Regulation 16(b) of the SEBI(LODR) Regulations, 2015 and the Companies Act, 2013.
- C. Copies of code of conduct and Ethics for Board Members, Code for Prevention of Insider Trading in Equity Shares/Securities and other policies.
- D. The Board members are provided with internal policies to enable them to familiarize with the Company’s procedures and practices.



2. ON-GOING FAMILIARISATION PROGRAMMES;

All efforts are made to provide insights into the Company and the business environment to enable Directors to be updated on new challenges, risks and opportunities relevant to the Company and to lend perspective to the strategic direction of the Company. This includes periodic interactive sessions organized by the Company for Board members with external domain experts

One-to-one meetings are held with Directors to apprise them of complex issues to enable them to understand the same in depth

3. DISCLOSURE OF THE POLICY

This Policy shall be uploaded on the Company's website for public information.

4. REVIEW OF THE PROGRAM

The Board will review this Program and make revisions as may be required
